

REGISTERED

M/s Shiv Electric Store,
Near Mahavir Chowk,
Hareri Road,
Sangrur.

Subject : Supply of Geyser required for Girls Hostel.

Please refer to your quotation dated 05.11.2009. Your quotation has been considered and rates have been approved as given below. You are requested to supply the Drawing Boards as per terms & conditions mentioned below.

| S.No | Description | Qty. | Rate(Rs.) | Amount (Rs.) |
|-------------|--|-------------|-------------------|---------------------|
| 1. | Geysers. Capacity 50 Ltrs. Make Bajaj. Detailed specifications as Annexure – ‘A’ enclosed herewith. | 21 Nos. | @ 7,350/- each | 1,54,350-00 |
| | | | Total | 1,54,350-00 |

(Rupees One lac fifty four thousand three hundred fifty only).

To avoid any delay for release of payment, please comply with the terms & conditions as given below.

1) **DESPATCH INSTRUCTIONS :**

- a) The material should be despatched by road transport at the Institute under supplier's own arrangements. In case the supply is despatched by rail, Sangrur is the nearest rail head. It will be your responsibility to take delivery from the railway authority/transporter and make an arrangement for the delivery of the material at the SLIET Campus, Longowal.
- c) Price (s) are net & FOR Institute. Freight, forwarding and packing charges will be borne by supplier.
- d) The material shall be despatched securely packed, insured against any loss or damage during the transit at the cost of the supplier.

Contd. P/2

2. **PAYMENT:**

- a) Payment shall be made within 30 days from the receipt of stores in good condition and their satisfactory inspection against your bill.

3. **DELIVERY PERIOD :**

- a) The supply of material shall be delivered/despached immediately, but not later than **2-3 weeks** from the date of issue of the supply order excluding 04 days as grace period to receive the mail.
- b) Delivery period can be extended on justifying grounds by competent authority without penalty or by imposing penalty, quantum of penalty being at the discretion of competent authority of SLIET.
- c) The goods shall be brand new. The goods shall be inspected on delivery. The supplied goods should be exactly according to the specifications given in the supply order. Any article found defective will not be accepted. Such article(s) shall be removed from the institute by your own arrangements at your risk/cost.
- 4.. Only those items which are according to specifications and are received in perfect good condition and approved by the office will be paid for. Rejection, if any shall be replaced free of cost by you within reasonable time.
5. Any deviation from these clauses the material, is liable to be rejected at suppliers risk and cost without any financial obligation on the part of this office.
6. Bill(Triplicate) duly supported by relevant original cash receipt for packing, forwarding, freight, insurance(if any payable by this institute) may be sent to the consignee.
7. Non acceptance of this order shall be conveyed to us within 07 days of its receipt, failing which unconditional acceptance thereof by you will be deemed conclusive.
8. The Director reserves the right to cancel the order without assigning any reason. In case of any dispute, the decision of the Director, SLIET shall be final & binding on both parties.
9. All disputes will be settled within the jurisdiction of the Head Quarter of Director, SLIET.

Contd. P/3

10. All the stores will be supplied to the Central Store of this Institute.
11. Warranty : 05 Year Guarantee of Inner Tank of Geyser made from pure & extra thick stainless steel with reinforced welding at joints from the date of delivery of material against any manufacturing defect. **Append a certificate of guarantee on the bill.**

Kindly acknowledge receipt and arrange to execute the order at the earliest.

Sd/-
(C.S. MATHAROO)
STORE PURCHASE OFFICER
Dated : 10.12.2009

Endst. No.PUR/97/08/211-215
Copy to:-

1. Chief Warden(Girls Hostel.)
2. D.R(A&A) – Expenditure is debitable U/H “Office Equipment(N/C) from GIA”.
3. HOD(CSE)/I/c, Network to put the order on website.
4. CSK.

Sd/-
(C.S. MATHAROO)
STORE PURCHASE OFFICER