

**SANT LONGOWAL INSTITUTE OF ENGINEERING & TECHNOLOGY,
(DEEMED-TO-BE UNIVERSITY)
LONGOWAL, DISTT. SANGRUR
(Established by the Govt. of India)**



REF. NO. _____

Date: 08/06/2009

To

_____,
_____,
_____.

Sub: - Allotment of the Mess Contract for the Academic Session 2009-2010.

In persuasion of the negotiation held on 02/06/2009 at 4:00 p.m. in committee room of administration block, I am pleased to allot you the Mess Contract of Girls Hostel No: 1 for the Academic Session 2009-2010 (to be started from August, 2009). You are, therefore, required to start your services on the agreed terms & conditions given in the Tender and to furnish the requisite amount of security (**Rs. 40,000/-**) by **17/07/2009** positively.

As discussed and decided the rates, terms & conditions in addition to those laid down in Tender Notice will be as follows:-

A) CONTENTS OF MENU:

BREAKFAST:

01 Parontha (Stuffed) with 17 grams (1/6 of 100 grams cake) butter/ 100 grams Curd with 200ml. Milk/Tea.

OR

04 nos. Bread Slice (sandwich bread cake size) with 20grams Butter / 20grams Jam/ 10grams Butter+10grams Jam or one egg omelet with 200ml. Milk/Tea.

AND

(Once a week) Purees with White Chanaa with 100gm curd, pickle/chutney & 200ml.Milk/Tea.

AND

(Once a week) 03 nos. of stuffed bread pakoras (sandwich bread cake size), tomato sauce with 200ml. Milk/Tea.

LUNCH:

1. Rice and Chapati daily and Fried Rice on alternate days.
2. Daal as per follows:
 - a. Raajamah
 - b. Chanaa White

- c. Raungi
- d. Daal fried
- e. Chanaa Black
- f. Karhi Pakora/ Soyabean + Aloo Jeera
3. Boondi/Onion tomato/ Ghea/ Aloo Raita (with quantity of Curd 100gm. daily), except on the day when curry is served
4. Salaad (seasonal- 03 different items including onion) and pickle.
5. Special Lunch (Sunday) – Puree, Rice pulao, Pindi channa, Boondi Raita/Dry masala aloo+ pickle/chutney+ Salaad (seasonal- 03 different items including onion)

DINNER:

1. Chapati daily
 2. Daal fried daily
 3. 6 days seasonable green vegetable
 4. One day special dinner (Wednesday)–Puree, Daal Fried + Shahi Paneer + Fried Rice + Salaad (seasonal- 03 different items including onion) and pickle.
 5. Sweet dish (Thrice in a week) – Sewian/Kheer, Custard, Halwa
 6. Salaad (seasonal- 03 different items including onion) and pickle.
- ONLY VERKA MILK (STANDARD WITH 4.5 FAT), MARKFED/RICE/ FORTUNE/SOHN/ SWEETKAR REFINED OIL, BONN/CREMICA/BRITANNIA/ MODERN/ KITTY BREAD, VERKA/ AMUL BUTTER, KISAN/MARKFED/HIMCO JAM, MAGGI SAUCE SHALL BE USED IN THE MESS AND ONLY ISI EQUIPMENT AND AGMARK COOKING INGREDIENTS SHOULD BE USED IN THE MESS.
 - ONLY CHAKKI ATTA IS TO BE USED FOR MAKING CHAPATIS IN MESS.

Note:

- *Vegetable khichri with 100 gm. Curd in place of normal diet to any resident who is not keeping well. The order of khichri should be given at least one hour before lunch/ dinner time*
- *Special diet Rs. 04/- per meal will be charged extra.*
- *Above given menu must be followed strictly.*

B) MESS DIET RATES PER DAY:-

TOTAL: Rs. 37.00 for boys hostel & Rs. 36.50 for girls hostel

C) TERMS & CONDITIONS FOR MESS CONTRACTOR:

1. The Contractor will be provided Accommodation, Electricity, Water supply in each Hostel for running mess in the specified location. Dormitory / residential accommodation if available may be provided with hostel mess premises on payment basis as per institute norms.
2. Necessary utensils, LPG cylinders (Filling on payment basis by the contractor from institute gas agency) for cooking, other furniture and fixtures required for running the mess will be provided by the Institute.
3. The rates of various edibles / items of service / supply shall be charged by the contractor as per rates approved by the Institute.

4. The contractor shall be responsible for the cleanliness of the mess premises and also for providing suitable and impressive show cases with sale counter with glass on top for keeping / storing all edibles to ensure hygiene and cleanliness.
5. The contractor can be fined as deemed fit by the college authority incase he fails to maintain proper cleanliness in the mess to serve the food etc. properly to the residents.
6. For service in Mess to the Hostellers, bearer shall be arranged by the contractors who will wear proper and clean uniform, colour and style for such uniforms will however, be decided by the Director / Dean (W) / Chief Warden. The uniform to the bearer shall be provided by the contractor.
7. The contractor shall furnish a cash security of Rs.40,000/- (Rs. Forty Thousand only) with the Chief Warden. An amount equal to 20% per annum of the security money shall be charged as a depreciation of issued items, which will be recovered on the completion of the contract.
8. In case of any breakage/damage, the contractor shall be responsible for the repair of furniture and other electrical equipment's, which will be provided by the Institute for mess in the respective hostels, at his own expenses.
9. Mess Contractor shall be responsible for the white wash in the Mess once in a year at his own cost.
10. Only LPG Gas will be used for making preparations in the Mess.
11. **Only Verka Milk (standard with 4.5 fat), Markfed/Ricela/Fortune/Sohna/Sweekar refined oil, Bonn/Cremica/Britannia/Modern/Kitty bread, Verka/Amul butter, Kisan/Markfed/Himco Jam, Maggi Sauce shall be used in the Mess and only ISI equipment and AGMARK cooking ingredients should be used in the mess. Only chakki atta is to be used for making chapatis in mess.** All other eatables should be of good quality and Institute authorities reserve the rights to inspect the mess and items available at any time. **Use of substandard items will be liable for suitable action even amounting to cancellation of the contract.**
12. The contractor will surrender the mess premises peacefully within 24 hours of he expiry/termination of the contract.
13. The contractor shall not engage any person suffering from infectious disease in the Mess.
14. The contractor will be solely responsible for any incident of food poisoning etc.
15. The contractor shall not serve food/refreshment to any outsider except college staff.
16. Neither the contractor nor his employee/worker will consume Liquor or take any other intoxicants in the hostel premises nor would they enter or stay in the hostel premises after having consumed Tobacco/liquor/ intoxicants outside the hostel. They will also not permit any person whether resident.
17. It will be binding on contractor to bring to the notice of the Warden/Chief Warden/Dean (SW) any violation of this rule.
18. The contractor will ensure that the total bill of the food etc. served to a resident will not exceed his/her security deposited with college i.e Rs. 3000/-. In case the bill of resident in a month exceeds this limit, the college authority will not be responsible for the recovery of excess amount.
19. The contractor must be present at the time when the meals are served to the residents.
20. The contractor shall get all necessary licenses from concerned authorities/departments and will be held responsible for any negligence on his part.
21. All mess contractors are required to ensure not to employ any child labour in the mess whose age is less than 14 years of age. The contractor shall be responsible for all disputes under the Labour Act and he will have to adhere to Labour Act/Law.

22. Misuse of electricity or water shall be penalized.
23. At least one worker should be used in the mess for every 20 hostellers.
24. In the Hostel, Canteen facility should be made available from 4:00 PM to 6:00 PM.
25. Rates of extra items, Canteen items and guest charges shall be decided from time to time by Dean(W)/Chief Warden and the same must be displayed in the Dinning Hall.
26. Rates of the extra items provided to the students shall be according to the rates of individual items provided in the breakfast / lunch / dinner, displayed separately.
27. No extra items will be supplied by the contractor without the approval of the Competent Authority.
28. Minimum charges of the mess will be 16 days or minimum working days in a month, whichever is less.
29. Proper record of the diets and the extra items taken by the students should be maintained by the Mess Contractors.
30. The caretakers of the respective hostel shall collect the mess bills from the students and Rs. 500/- (Rs. 250/-, in case the number of students taking meals in the mess is less than 100 numbers) shall be deducted by way of collection charges and the same will be given to the caretakers of the respective hostels for maintaining the account of mess bills of the respective hostels.
31. The 2% or as per rules of the total mess bill will be deducted as TDS and same will be deposited with the Income Tax Department through Bank.
32. Contractor shall abide by all the instructions issued from time to time by institute authorities.

(Dr. V Sahni)
Director

Copy to:-

1. Dean (Welfare)
2. Chief Warden (Boys Hostel 1,2,5,6)
3. Chief Warden (Boys Hostel 3,4,7,8, PG)
4. Chief Warden (Girls Hostel)
5. DR (Accounts)
6. S.P.O.
7. E.O.

(Dr. V Sahni)
Director