

CONTRACT AGREEMENT OF HOSTEL MESS (S) / HOSTEL CANTEEN OF SANT LONGOWAL INSTITUTE OF ENGINEERING & TECHNOLOGY, LONGOWAL, DISTT. SANGRUR FOR THE ACADEMIC SESSION 2009 – 2010 .

An agreement for Hostel(s) (boys/girls) mess in the *Sant Longowal Institute of Engineering & Technology (SLIET), Longowal* is made between Sh. _____
S/O Sh. _____ address _____

(Hereinafter called the mess contractor) on the one part and the Director, Sant Longowal Institute of Engineering & Technology on behalf of the SLIET Society registered under the Indian Societies registration Act, 1960 (Hereinafter called the Director) on the other part whereas Director, SLIET has agreed to award contract for a period from dated: **August – 2009 to May/June – 2010**. If Director desires the contract tenure may be increased on the basis of terms and conditions agreed upon between the contractor and the Institute. Now these present witness and the parties respectively agree as follows: -

1. a) It will be open to the Director or her designated competent authority to add/delete/change or modify any type of terms and conditions of the contract. The Director or her designated competent authority also reserves the right to impose any condition and issue any instructions, as she may deem fit at any stage during the period of contract.
- b) A legal disputes are subjected to *Sangrur* Jurisdiction only.
- c) The contract is non transferable and subletting of contract is not permitted.
- d) Contractor shall abide by all the instructions issued from time to time by institute authorities. If there is any type of indiscipline by the mess contractor or his workers in the hostels/institute it shall be viewed seriously. In case it is found that the terms and conditions are not complied to strictly by the contractor; or the contractor whose performance is not found satisfactory or in case of any type of complaint from the students, the Director reserves the right to cancel the contract at any stage without assigning any reason what-so-ever or impose a penalty or forfeit the contract security or withhold collected mess bills or forfeit the same or impose any type of action(s). Further, the Director also reserves her right to impose any condition or issue any instruction as she may deem fit.
- e) Institute has right to transfer the contract from one hostel mess to another hostel mess.
- f) Institute authorities have right to inspect mess preparations, accounts, stores and servant dormitory etc. at any time.
2. a) The contractor shall deposit a cash security of Rs. 40,000/- in the Accounts and Finance department of the Institute.
- b) An amount equal to 20% of the security money shall be charged as the depreciation of the issued items, servant dormitory etc.

- c) For releasing the contract security of Rs. 40,000/- contractor is required to produce No-Dues certificate from the concerned hostel allotted to him after expiry of contract period.
3. a) The contractor will be provided electricity, water supply for which contractor has to make payments as per institute rules. Necessary utensils, LPG cylinders (Filling on payment basis by the contractor from institute gas agency) for cooking, other furniture and fixtures required for running the mess will be provided by the Institute.
- b) Only LPG will be used for making preparation in the mess.
- c) The contractor/servant(s) will be provided accommodation separate from the hostel(s). Rent for servant dormitory shall be charged separately
4. a) The contractor shall be responsible for the repair of equipments like deep freezer, geyser, aqua guard, water cooler and LPG installations etc. which will be provided by the institute for the mess in the respective hostels.
- b) Contractor is required to use electricity and water supply properly, wastage of the same is objectionable and action shall be taken against defaulter.
- c) Mess Contractor is required to keep the proper record of LPG cylinders used to run the mess. Each Mess Contractor is also required to use at least 15 refills of the LPG cylinders per month from SLIET Gas Agency. In case of default, payment will be charged equal to the prevailing cost of 15 refills.
- d) Mess contractor shall be responsible for white wash in the mess once in a year.
- e) Cleanliness of the kitchen and dinning hall will entirely be the responsibility of mess contractor.
- f) For service in mess to the hostlers, bearers shall wear proper and clean uniforms and at least one worker should be used in the mess for every 20 hostler.
- g) The contractor shall be responsible for providing suitable and impressive show case with the sale counter with glass on top for keeping/storing all edibles items to ensure hygienic and cleanliness conditions.
- h) Contractors will be responsible to arrange cooking materials, filling of LPG cylinders workers or any other requirements of mess.
- i) The contractor shall have to maintain/use separate utensils for vegetarian and non-vegetarian preparations.
- j) Only Verka Milk (standard with 4.5 fat), Markfed/Ricela/Fortune/Sohna/Sweekar refined oil, Bonn/Cremica/Britannia/Modern/Kitty bread, Verka/Amul butter, Kisan/Markfed/Himco Jam, Maggi Sauce shall be used in the Mess and only ISI equipment and AGMARK cooking ingredients should be used in the mess. Only chakki atta is to be used for making chapatis in mess. All other eatables should be of good quality and Institute authorities reserve the rights to inspect the mess and items available at any time. Use of substandard items will be liable for suitable action even amounting to cancellation of the contract.
- k) Contractor shall provide service to the hostel students only in the dinning hall and no room service is allowed.

5. a) It is required that a mess contractor shall devote his full time for running the mess in the institute
- b) If the contractor shall be found absent without any information to Hostel Authority, he is liable to be penalized as mention in agreement point no.1d.
6. a) In the hostel, canteen facility shall be made available from 4:00 P.M. to 6:00 P.M. and Mess timings will be informed time to time by authority.
- b) The students are required to pay the meal charges for atleast 16 days or minimum working days in the month in the institute, whichever is less. Mess contractor shall be informed at least 12 hours in advance in case a hosteler does not want to take a meal(s) in the hostel mess. For the year August 2009-May/June 2010 the rate per diet is fixed Rs. _____ per day per student for boys hostel and Rs. _____ per day per student for girls hostel and which shall remain in force during the contract period.
- c) Proper record of Diet(s) and the extra item(s) should be maintained by the mess contractor. The mess contractor will not supply extra items except the scheduled items without the approval of the hostel authority. Rate of extra scheduled items shall be according to the approved rate list. The rate list of Menu and extra items must be displayed in the dinning hall by the mess contractor.
- d) The contractor shall be fully responsible for maintaining diet register / mess bill(s) record and shall submit the same in the office of the hostel up to 1st working day of each month for collection from the students.
- e) The contractor shall be responsible for any consumer disputes of the students.
7. a) All mess contractors are required to ensure not to employ any child labour in the mess whose age is less than 14 years of age. Contractor shall be responsible for their labour, Sales tax, Income tax returns and electrical meter affairs. In case of any dispute regarding these affairs Institute will not provide any assistance to the mess contractor.
- b) The contactor shall get all necessary licenses from concerned authorities/departments and will be held responsible for any negligence on his part.
- c) The contractor is required to open a bank account at Central Bank of India, SLIET Longowal Branch. Institute will pay the Mess bill collection payment(s) through Account Payee's Cheque payable at the said bank only. The contractor shall inform hostel authority regarding his bank account number.
- d) Contractor is required to inform the name of his nominee for his contract payment(s) in case of Insanity or death of the contactor.
- e) In case of Non Availability of nominee, due to not mentioning or any other reason(s) the institute shall transfer the entire contract related payment(s) in the above said bank account of the contractor. In such case the nominee of his account is automatically authorized to draw the payment(s).
- f) Specimen signature(s) on agreement paper(s) shall be considered for the release of any type of contract related payment(s) to the contractor.
8. a) The contractor will be required to pay Rs. 500/- (Rs. 250/-, in case the number of students taking meals in the mess is less than 100 numbers) to the caretaker of respective hostel for the collection of mess bill from the students.

- b) The 2% or as per rules of the total mess bill will be deducted as TDS and same will be deposited with the Income Tax Department through Bank.
- c) The contractor will surrender the mess premises peacefully within 24 hours of the expiry/termination of the contract.
- d) The contractor shall not engage any person suffering from infectious disease in the Mess.
- e) The contractor will be solely responsible for any incident of food poisoning etc.
- f) The contractor shall not serve food/refreshment to any outsider except college staff.
- g) Neither the contractor nor his employee/worker will consume Liquor or take any other intoxicants in the hostel premises nor would they enter or stay in the hostel premises after having consumed Tobacco/liquor/ intoxicants outside the hostel. They will also not permit any person whether resident.
- h) It will be binding on the contractor to bring to the notice of the Warden/Chief Warden/Dean (SW) any violation of this rule.
- i) The contractor will ensure that the total bill of the food etc. served to a resident will not exceed his/her security deposited with college i.e Rs. 3000/-. In case the bill of resident in a month exceeds this limit, the college authority will not be responsible for the recovery of excess amount.

UNDERTAKING BY THE MESS CONTRACTOR :-

I hereby solemnly affirm that I have carefully read / listened /understood all the terms and conditions mentioned in contract agreement and verify that the information given by me is true to the best of my knowledge and belief. I also certify that I have no other business / job and I have not been prosecuted for any type of illegal activities which me come under IPC. The same is also true for my workers, which will be hired by me from time to time for mess works. In case if any statement(s) of term(s) and condition(s) is found to be untrue the Institute may take action as per term(s) and condition(s) of this contract. I undertake that I shall have no claim whatsoever in this regard. I also undertake that I shall abide by decision rules and regulations of the Institute. I am hereby nominating my: _____, Mr./Mrs:

_____ S/O / D/O Sh. _____ Age
 _____ Address: _____

_____, as nominee as given in point 7 (c & d). I have signed this undertaking on the _____ day of _____ 200____.

Signature(s) of Mess Contractor _____

Full Name _____

Address _____

Witness signature with full name, address & telephone no. (if any) :

1 _____

2 _____

DIRECTOR, SLIET, Longowal

HOSTEL MESS MENU

A. BREAKFAST:

01 Parontha (Stuffed) with 17 grams (1/6 of 100 grams cake) butter/ 100 grams Curd with 200ml. Milk/Tea.

OR

04 nos. Bread Slice (sandwich bread cake size) with 20grams Butter / 20grams Jam/ 10grams Butter+10grams Jam or one egg omelet with 200ml. Milk/Tea.

AND

(Once a week) Purees with White Chanaa with 100gm curd, pickle/chutney & 200ml.Milk/Tea.

AND

(Once a week) 03 nos. of stuffed bread pakoras (sandwich bread cake size), tomato sauce with 200ml. Milk/Tea.

B. LUNCH:

1. Rice and Chapati daily and Fried Rice on alternate days.
2. Daal as per follows:
 - a. Raajamah
 - b. Chanaa White
 - c. Raungi
 - d. Daal fried
 - e. Chanaa Black
 - f. Karhi Pakora/ Soyabean + Aloo Jeera
3. Boondi/Onion tomato/ Ghea/ Aloo Raita (with quantity of Curd 100gm. daily), except on the day when curry is served
4. Salaad (seasonal- 03 different items including onion) and pickle.
5. Special Lunch (Sunday) – Puree, Rice pulao, Pindi channa, Boondi Raita/Dry masala aloo+ pickle/chutney+ Salaad (seasonal- 03 different items including onion)

C. DINNER:

1. Chapati daily
 2. Daal fried daily
 3. 6 days seasonable green vegetable
 4. One day special dinner (Wednesday)–Puree, Daal Fried + Shahi Paneer + Fried Rice + Salaad (seasonal- 03 different items including onion) and pickle.
 5. Sweet dish (Thrice in a week) – Sewian/Kheer, Custard, Halwa
 6. Salaad (seasonal- 03 different items including onion) and pickle.
- **ONLY VERKA MILK (STANDARD WITH 4.5 FAT), MARKFED/RICELA/FORTUNE/SOHNA/ SWEETKAR REFINED OIL, BONN/CREMICA/BRITANNIA/MODERN/KITTY BREAD, VERKA/ AMUL BUTTER, KISAN/MARKFED/HIMCO JAM, MAGGI SAUCE SHALL BE USED IN THE MESS AND ONLY ISI EQUIPMENT AND AGMARK COOKING INGREDIENTS SHOULD BE USED IN THE MESS.**

- **ONLY CHAKKI ATTA IS TO BE USED FOR MAKING CHAPATIS IN MESS.**

Note:

- *Vegetable khichri with 100 gm. Curd in place of normal diet to any resident who is not keeping well. The order of khichri should be given at least one hour before lunch/ dinner time*
- *Special diet Rs. 04/- per meal will be charged extra.*
- *Above given menu must be followed strictly.*